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National Informatics Centre
Ministry of Communication and Information
Technology
Department of Information Technology,
Government of India



NOTE—Jobseeker may contact through this mail id Helpdesk.jobseeker@gmail.com. If found any difficulties along with screenshot the error page, if any.

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GUIDELINES FOR USER MANNUAL OF ONLINE JOBSEEKER REGISTRATION

GUIDELINES

This Guideline is “User Manual for online registration job seeker” for all the users of “*Directorate of Employment Exchange*” *Government of Odisha*. Users of this application are should follow --

- 1-Click on Jobseekers Module in home page
- 2-Accept the Declaration page
- 3-Fill up the Select Exchange page
- 4-Click on Submit Button
- 5-Fill up the registration in page as per instruction
- 6-Click on the proceed next step button
- 7-Fill up the educational qualification page in details
- 8-Fill up the Experience page
- 9-Fill up the Language details page
- 10-Fill up the Additional information page
- 11-Fill up the Willingness page

ONLINE REGISTRATION STEPS

DECLARATION

User/Candidates click on **Accept** the Declaration page after click on jobseeker Registration.

Declaration

I do hereby declare that the particulars to be furnished by me during online registration are true to the best of my knowledge and belief.

If any information found to be wrong, My registration will be rejected and I will be held responsible for that solely.

After **Accept** the Declaraction page fill up the **Select Exchange** page.

Choose the Qualification level and Caste (it is mandatory)


Select Exchange	
Qualification Level * (Choose the heightest Qualification for which you want to register)	<div> 10TH PASS <input type="button" value="v"/> </div> <div> -Select- </div>
Caste *	10TH PASS
Disability (More than 40%)	12TH PASS
State	DIPLOMA HOLDER
District	GRADUATE
Exchange	HONOURS GRADUATE
	ILLITERATE
	ITI CERTIFICATE HOLDER
	UNSKILLED(BELOW ME)
	UNSKILLED(ME AND ABOVE)
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>	

Select Exchange	
Qualification Level * (Choose the highest Qualification for which you want to register)	10TH PASS
Caste *	<div style="border: 1px solid black; padding: 2px;">GENERAL</div> <div style="border: 1px solid black; padding: 2px;">GENERAL</div> <div style="border: 1px solid black; padding: 2px; background-color: #007bff; color: white;">OBC</div> <div style="border: 1px solid black; padding: 2px;">OBC AND SEBC</div> <div style="border: 1px solid black; padding: 2px;">SCHEDULE CASTE</div> <div style="border: 1px solid black; padding: 2px;">SCHEDULE TRIBE</div> <div style="border: 1px solid black; padding: 2px;">SEBC</div>
Disability (More than 40%)	<input type="text" value=""/>
State	
District	
Exchange	

Submit

Cancel

If user is SC/ST/OBC/SEBC then He/She should carry the Caste Certificate near by Employment Exchange office



State Employment Service
Directorate of Employment, Government of Odisha

Thu Sep 20 2018, 5:12:21 PM

e - Nijukti

Welcome, Guest (Jobseeker)

Qualification Level * (Choose the highest Qualification for which you want to register)	
Caste *	
Disability (More than 40%)	
State	
District	
Exchange	

-Select-

BHUBANESWAR

ANGUL

BALANGIR

BALASORE

BARGARH

BHADRAK

BOUDH

CUTTACK

DEOGARH

DHENKANAL

GAJAPATI

GANJAM

JAGATSINGHPUR

JAJPUR

JHARSUGUDA

KALAHANDI

KANDHAMAL

KENDRAPARA

KEONJHAR

-Select-

Qualification Level * (Choose the highest Qualification for which you want to register)	
Caste *	
Disability (More than 40%)	
State	
District	
Exchange	Select District and State First


Submit

Cancel

select the District Options

Select the Exchange option as per district




Select Exchange	
Qualification Level * (Choose the highest Qualification for which you want to register)	10TH PASS
Caste*	OBC
Disability (More than 40%)	<input checked="" type="radio"/> No <input type="radio"/> Yes Percentage
State	ODISHA
District	BALANGIR
Exchange	District Employment Exchange, Balangir
	UWTF Enter Characters shown in picture

Submit

Cancel

Type the **CAPTCHA** and Click the **submit** button

Fill up the **personal details** page. Here is **First Name, Father Name, DOB, Gender, E-Mail, and Marital Status** is compulsory fields

Jobseeker Registration : Personal Details			
First Name*		Father's Name (Guardian's Name)*	
Middle Name		Mother's Name	
Last Name		Email Address*(Mandatory for Online Candidates)	
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female	Date of Birth* (dd/mm/yyyy)	
Marital Status*	<input checked="" type="radio"/> UNMARRIED	Spouse Name	
Caste*	OBC	Religion*	HINDUISM
Urban/Rural*	RURAL	Mobile Number *	
Address for Communication		Permanent Home Address <input checked="" type="checkbox"/> check if Permanent Address is same as Address for Communication	
Address*		Address	
Taluk/Block/City		Taluk/Block/City	
State		State	
District		District	
Police Station		Police Station	
PIN code		PIN code	
Passport Number		Driving License No.	
Personal Identification Mark		Aadhaar Card No.	
		Enter characters shown in picture	
Upload your Photo		Choose File No file chosen (Upload only .JPG, .JPEG, .GIF and Size must be less than 1MB)	
Note : Enter atleast one of the Certificate details.*			
Certificate : Permanent Residence Certificate Temporary Residence Certificate Service Certificate SLC/CLC/TC Certificate Certificate Issued by Head/Matron of Orphanage home			
Permanent Residence Certificate			
Certificate Number		Certificate Date	
Certificate Authority (Taluk/Block/Adl. Taluk/Block)		Taluk/Block	

Reset Next

Close

fill up the ADDRESS fields. If the Temporary and Permanent home address is same then click on the CHECK-BOX.

If the user is SC/ST/OBC/SEBC, he/she must fill up the caste Certificate options
click on NEXT button



The screenshot shows the 'State Employment Service' portal header with the Government of Odisha logo and 'e-Nijukti' branding. The main content area is titled 'GOVERNMENT OF ODISHA EMPLOYMENT EXCHANGE : District Employment Exchange, Bolangir JOB SEEKER REGISTRATION ACKNOWLEDGEMENT'. It addresses a user as 'Dear LIPI PATRA' and states that their registration is not yet complete. It provides the following details: User Login: OD0212018T5, Password: 08091988, Registration Date: 20-09-2018, and Name of the Employment Exchange: District Employment Exchange, Bolangir. A link 'Click here to Proceed Next' is provided at the bottom. The footer shows 'Entry.jsp'.

Thu Sep 20 2018, 5:29:36 PM |

State Employment Service
Directorate of Employment, Government of Odisha

e - Nijukti

Welcome, Guest (Jobseeker)

Print Page

GOVERNMENT OF ODISHA
EMPLOYMENT EXCHANGE : District Employment Exchange, Bolangir
JOB SEEKER REGISTRATION
ACKNOWLEDGEMENT

Dear **LIPI PATRA** :

Your Registration is not yet complete. You may "Proceed to Next Step" to continue your registration. Your unique ID and Password is mentioned below :


Your User Login : **OD0212018T5**
Password : **08091988**
Registration Date : **20-09-2018**
Password is send to the email id provided during registration
Name of the Employment Exchange : **District Employment Exchange, Bolangir**

[Click here to Proceed Next](#)

Entry.jsp

Click on Proceed Next button


Fill up the Educational qualification page



State Employment Service

Directorate of Employment, Government of Odisha

Thu Oct 11 2018, 5:40:07 PM



Welcome, Guest (Jobseeker)

Exchange

District Employment Exchange, Bolangir

Application Date

11-10-2018

Registration No.

000212018T2

Qualification Level *

10TH PASS

Verification Due Date

01-11-2018

Board/University

JAJMER UNIVERSITY

Exam passed *

10TH METRIC PASS

Medium of Instruction

ANGIKA

School/Institute Name

Certificate Number

89

Passing Year/Month

2009 Jan

Aggregate Percentage

75 %

Division

COMPHARTMENT

Upload Highest Qualification's Certificate Scan copy *

Choose File myoc2.pdf
(Please upload only .pdf format and Size must be less than 1MB)

Grade

IA

Subjects Studied Choose Both Subject and Subject Type(Optional)

Subjects

-Select-

Add Delete

Subject

ACCOUNTANCY

ACCOUNTANCY

Subject Type

MAIN

MAIN

specialization

* Mandatory fields

For Adding more qualifications use "Add Qualification" button.

Reset

Submit


close

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Click on **Submit** button


Fill up the **Expreience** page

Thu Oct 11 2018, 6:11:16 PM



State Employment Service

Directorate of Employment, Government of Odisha



Welcome, Guest (Jobseeker)

Name-Of-Employer	From-Date	To-Date	NCO	Post/Designation	Type-of-Job	Pay-On-Leaving	Sector	Reason for leaving	Eligible for Govt. service	Whether to count for six months
Experience [If not applicable proceed to the next step]										
Exchange	District Employment Exchange, Bolangir			Registration No.		000212018T5				
Application Date	11-10-2018			Verification Due Date		01-11-2018				
Sector	-Select-			Name of Employer *						
Experience Type	-Select-			Type of Job		<input type="radio"/> PartTime <input checked="" type="radio"/> FullTime		Experience Recognized for Govt. job	<input type="radio"/> Yes <input checked="" type="radio"/> No	
From *	00 00 00			To *		00 00 00		Experience (in months)		
Post/Designation *	-Select- Post/ Designation if not listed in the above list, Select --others-- from the list and Enter the Post/Designation in the above textbox			Whether to count for Six months?		<input type="radio"/> Yes <input checked="" type="radio"/> No		Pay on Leaving	Rs. <input type="text"/>	
Reason for Leaving	-Select-			Nature-of-Work						

Reset


Add


Next

close

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Thu Oct 11 2018, 6:12:21 PM |


State Employment Service
 Directorate of Employment, Government of Odisha




Welcome, Guest (Jobseeker)

Name-Of-Employer	From-Date	To-Date	NCO	Post/Designation	Type-of-Job	Pay-On-Leaving	Sector	Reason for leaving	Eligible for Govt. service	Whether to count for six months
Experience [If not applicable proceed to the next step]										
Exchange	District Employment Exchange, Bolangir			Registration No.	000212018T5					
Application Date	11-10-2018			Verification Due Date	01-11-2018					
Sector	CENTRAL GOVT(C.G.)			Name of Employer *	GHHJK					
Experience Type	ADMINISTRATIVE			Type of Job	<input type="radio"/> PartTime <input checked="" type="radio"/> FullTime			Experience Recognized for Govt. Job	<input type="radio"/> Yes <input checked="" type="radio"/> No	
From *	10	10	2017	To *	11	10	2017	Experience (in months)	0	
Post/Designation *	COOK			Whether to count for Six months?	<input type="radio"/> Yes <input checked="" type="radio"/> No			Pay on Leaving	Rs. <input type="text"/>	
Reason for Leaving	ON CONTRACT			Nature-of-Work	<input type="text"/>					

[Reset](#) [Add](#) [Next](#)

[close](#)

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click on **Next** button

fill up the **language** details page

Thu Sep 20 2018, 5:34:47 PM |


State Employment Service
 Directorate of Employment, Government of Odisha



Welcome, Guest (Jobseeker)

Languages Details			
Exchange	District Employment Exchange, Bolangir		Registration No. 000212018T5
Application Date	20-09-2018		Verification Due Date 20-10-2018
Language *	<input type="text" value="-Select-"/>		<input type="button" value="Add"/> <input type="button" value="Delete"/>
Proficiency	<div> <input type="checkbox"/> Read <input type="checkbox"/> Write <input type="checkbox"/> Speak </div>		<input type="button" value="Languages"/> <input type="button" value="Proficiency"/>

[Reset](#) [Next](#)

[close](#)

Languages Details			
Exchange	District Employment Exchange, Bolangir	Registration No.	OD0212018T5
Application Date	20-09-2018	Verification Due Date	20-10-2018
Language *	<div style="border: 1px solid #ccc; padding: 2px;">ODIA</div>	<div style="display: flex; justify-content: space-around;"> <div style="background-color: #4a7ebb; color: white; padding: 5px 10px;">Add</div> <div style="background-color: #4a7ebb; color: white; padding: 5px 10px;">Delete</div> </div>	<div style="border: 1px solid #ccc; padding: 2px;">Languages</div> <div style="border: 1px solid #ccc; padding: 2px;">ODIA</div>
Proficiency	<div style="display: flex; justify-content: space-between;"> <div>Read</div> <div><input type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Write</div> <div><input type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Speak</div> <div><input type="checkbox"/></div> </div>		<div style="border: 1px solid #ccc; padding: 2px;">Proficiency</div> <div style="border: 1px solid #ccc; padding: 2px;">RWS</div>

Reset


Next

close

Select the language option and proficiency(tick on read,write,speak) option, click on add option then click on next button

fill up the Additional information details page

Thu Oct 11 2018, 6:18:35 PM |



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 Directorate of Employment, Government of Odisha

e - Nijukti

Welcome, Guest (Jobseeker)

Additional Information Details[Please furnish information wherever required]

Exchange	District Employment Exchange, Bolangir	Registration No.	OD0212018T5	
Application Date	11-10-2018	Verification Due Date	01-11-2018	
Are you ready to serve *	Anywhere in India ▼	Are you Employed	No ▼	
Identity Proof (Passport,Voter ID,Ration Card etc.)	AADHAR CARD ▼	Identity Proof Number	<div style="border: 1px solid #ccc; height: 20px;"></div>	
Expected Minimum Salary : Local Jobs(Rs PM)	<div style="border: 1px solid #ccc; width: 100px;"></div>	Outside Jobs(Rs PM)	<div style="border: 1px solid #ccc; width: 100px;"></div>	
Whether Ex-service man	<input type="radio"/> Yes <input checked="" type="radio"/> No	Whether Displaced	No Displaced ▼	

License	License Number	Registering Authority	License Issue Date	License Expire Date	Select
AUTO RIKSHAW ▼	878	<div style="border: 1px solid #ccc; width: 100px;"></div>	05 / 10 / 2011	17 / 10 / 2018	<div style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Save</div>
NCC and Others	NCC Certificate Number	Registering Authority	NCC Certificate Date (DD-MM-YYYY)		Select
[-SELECT- ▼]	899	<div style="border: 1px solid #ccc; width: 100px;"></div>	/ /		<div style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Save</div>
Sports	Certificate Number	Certifying Authority	Sports Level and Grade	Certificate Date	Select
KABADI ▼	898	<div style="border: 1px solid #ccc; width: 100px;"></div>	[-Select- ▼] [-Select ▼]	08 / 10 / 2010	<div style="background-color: #4a7ebb; color: white; padding: 2px 5px;">Save</div>

Physical Standards *

Wear Glasses	Height (in Cms)	Weight (in Kgs)	Chest [without expansion] / [with expansion] (in cms)	Disability (More than 40%)	Blood Group *
Yes ▼	7 ft 8 inch OR 233 cm	89	/	NO	B Plus ▼

Reset

Next


Willingness Details			
Exchange	District Employment Exchange, Bolangir	Registration No.	OD0212018T5
Application Date	20-09-2018	Verification Due Date	20-10-2018
Vacancy Willingness	<div style="border: 1px solid black; padding: 2px;"> Any type of vacancy ADHOC DAILY WAGES REGULAR ONLY </div>		
Willingness	<div style="border: 1px solid black; padding: 2px;"> -Select- </div>		
Whether willing to			
(ii) Undergo training	<div style="border: 1px solid black; padding: 2px;"> -Select- </div>	Specify Trade(s)	<div style="border: 1px solid black; padding: 2px;"> -Select- </div>

Reset
Next

close

After fill up the willingness details page click on next button

Final Acknowledgement page will appear



State Employment Service
Directorate of Employment, Government of Odisha

Thu Oct 11 2018, 6:21:46 PM

e - Nijukti

Welcome, Guest

Employment Exchange : District Employment Exchange, Bolangir

Acknowledgment

Registration Number : OD0212018T5

Application Date : 11 Oct 2018

Name : HULM

Father's Name /Guardian's Name : JPH

Spouse Name :

Address : BIKHDI

Caste Category : OBC - BALANGIR ODISHA

Gender : MALE

Email : 8jdg@mail.com

Phone Number :

Height (in cms) : 173

Chase (without expansion) / (with expansion) (in cms): NA

Additional Details :

Category	NA
Religion	NA
Sex	NA
Others	NA
Others	NA

Type of Disability :

Percentage (Disability) :

Remarks :

Verification on or before Date: 01-11-2018

Date of Birth: 0 Oct 1990

Religion: HINDUISM

Urban/Rural: RURAL

Mobile Number: 9999998888

Weight (in Kgs): 69

Blood Group: B Plus

Passport Number:

Identification Marks:

Address Card No.:

Qualification Details

Examination Passed	Passing Year	Medium	Percentage	Subject(s)	Specialization
10TH/MATRIC	2017	NA		ADVERTISERY SALES	
PASS				MARKETING & SALES MANAGEMENT	

Details of experience

NA

ECG Details

NA

Ex-Serviceman : NA

Signature of Candidate

Registration Officer's Signature and Seal

Disclaimer:

- This is a Temporary Registration Number valid up to 01-11-2018 .
- The Temporary Registration Number needs to be authenticated in the District Employment Exchange BALANGIR by 01-11-2018 .
- In case of urgency the candidate may apply for any vacancy citing the Temporary Registration Number but he/she has to report to the District Employment Officer before the above mentioned date otherwise the Temporary Registration Number shall be treated as cancelled .
- You have to bring all your original certificates/marksheet, residential certificate/service certificate and caste certificate if any for verification by the District Employment Officer .
- If the date falls on any Govt. Holiday, it is the responsibility of the candidate to authenticate the Registration Number in any working day by reporting to the District Employment Officer BALANGIR with in due date or else it will be treated as null and void .

[Back to Home](#)

Important Points–

- Once a candidate applies for online Registration in employment exchange through internet center/ common services center a temporary number will be generated
- This temporary registration number **needs to be validated within 20 days of issue** of this temporary number. The candidate has to visit the concerned district employment office with required document in original within in due date to validate the same
- The generated temporary registration number would automatically show the name of the concerned district employment exchange and date by which candidate has to visit to D.E.E for authentication of the temporary registration number
- In case of urgency the candidate may apply any vacancy citing of temporary registration number but the candidate has to visit district employment exchange within the due date to validate otherwise the temporary registration number will be cancelled
- If the last date fall on govt holiday it is the responsibility of the candidate to validate it prior to this date on any working day by visiting the District employment exchange or else it will be cancelled.

Guideline for Employment Exchange Officers

NOTE—Jobseeker may contact through this mail id Helpdesk.jobseeker@gmail.com. If found any difficulties along with screenshot the error page, if any.

- **Employment officers first choose the *for official use only* options then click on *employment officers* column.**
- **login the *user ID and password* then click on submit button**

ment Exchange


[Citizen Service](#)

[Supper-User](#)

[Employment Officers](#)

[State Co-ordinator](#)

For Official Use Only



User Id

OD021

Password

••••••••

Submit

Registration - Renewal

As per the rules now in existence and as per the machinery now available, the candidate has to report in person to get his name registered in the Employment Exchange. But in future, when the provision for online registration comes into effect, the candidate can register his name from any computer that has an internet connection. But the certificates, in original, are to be produced in the Employment Exchange with in the specified time for verification to avail seniority from the date of registration.

The minimum age limit for registration is 14 years. No maximum age limit has been prescribed.

A candidate can register his name only with the Employment Exchange under whose jurisdiction he resides. Dual

Employment Services

✚ New JobSeeker Registration

[Notification of vacancy](#)

Public Dashboard

○ :CandidatesRegister
 ● : Employer Register
 ● : Current Vacancies

- **After select Registracton column,
Click on verification of registracton**


District Employment Exchange, Keonjhar (OD181)

Chan
Welcome, O



Please do not refresh the page!

Career Counselling Requests

Collapse all Show all message (0)

Job seeker Queries

Collapse all Show 5 only



Please do not refresh the page!

Career Counselling Requests

Collapse all Show all message (0)

Job seeker Queries

Collapse all Show 5 only



Please do not refresh the page!

Career Counselling Requests

Collapse all Show all message (0)

Job seeker Queries

Collapse all Show 5 only



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Verification of Registration			
Enter Your Registration Number:	OD181	2018	
<input type="button" value="Submit"/>			

[Back to Menu](#)

- Give the Temporary Registractio
Number And Click the SUBMIT
button

Verification of Registration			
Enter Your Registration Number:	OD181	2018	T4
<input type="button" value="Submit"/>			

[Back to Menu](#)

Personal Details			
Registration No.	OD1812018T1	Name	243 HBDN NDC
Date of Birth	11 Oct 1995	Date of Birth Verified	<input type="checkbox"/>
Address	BODHUS	Residence Proof	<input type="checkbox"/>
	, Dist - KANDHAR		
	ODISHA		
Caste	OBC	Caste Certificate	<input type="checkbox"/>
Type of Disability	No	Disability Certificate	<input type="checkbox"/>
Belongs to Ex-Service man Category	No	Ex-Service Man Certificate	<input type="checkbox"/>
State Belongs Verified	<input type="checkbox"/>	Confirming Authority	
State Belongs Certificate Number		Remarks	
Certificate Date	Day: Month: Year:		

Educational Qualification									
Exam Passed	Board	School/Institute Name	Division	Pass Year	Medium/Instructio	Percentage	Subjects	Verified (Yes/No)	Date of verification
10TH/MATRIC PASS				0	NA	0.00	ACUPUNTURE	<input type="checkbox"/>	29 Oct 2018
Highest Qualification Certificate									

Experience						
Name Of Employer	From Date	To Date	Post/Designation	Type of Job	Pay On Leaving(Rs./month)	Verified (Yes/No)
No Experience Details						

[Back](#) [Allocate NCO](#)

• Click on Allocate NCO button

NCO	NCO CODE	NCO Proficiency	Main(M)/Alternate(A)	Seniority Date		
-----	----------	-----------------	----------------------	----------------	--	--

NCO Allocation					
Exchange	District Employment Exchange, Phulbani		Registration No.	OD1612018T1	
NCO *	Matriculates/10th Standard Pass : X0		NCO Language	ARABIC	
OR NCO (Manually provide NCO in 6 Digits only)	<input type="text"/>				
NCO Proficiency	<input type="text"/>		Main/Alternate	Main	
Seniority Date	29 / 10 / 2018				
License	<input type="text"/>		Registering Authority	-Select-	
License Issue Date	<input type="text"/> / <input type="text"/> / <input type="text"/>		Expire Date	<input type="text"/> / <input type="text"/> / <input type="text"/>	
List of jobs (NCO's) for which candidate is not interested, for example, class IV jobs			<div> <input type="text"/> </div> <div> <input type="button" value="Add"/> <input type="button" value="Delete"/> </div>		

View NCO

Note: NCO (National Classification Code for Occupation)

[Back to Menu](#)
[Back](#)
[Print X-10short](#)

• Click on save option

• Print the X-10 Short

REGISTRATION IDENTITY CARD
(X - 10)
(NOT AN INTRODUCTION CARD FOR INTERVIEW WITH EMPLOYERS)
GOVERNMENT OF ODISHA

Employment Exchange : **District Employment Exchange, Gajapati**

1.Registration No. **OD10120182607 (Ref:OD1012018T1)**
2. Name **RDSGFG SDGSDG SDGD**
3. Father Name **SDGSDG**
4. Date Of Birth **1 Jan 1995**
5. Sex **MALE**
6. Caste **SCHEDULE CASTE**
7. Date Of Registration **29 Oct 2018**
8. Next Renewal Due **Oct 2021**
9.NCO Details

NCO	Occupation	Seniority Date
X001.30	Higher Secondary/Intermediate/Senior Secondary/10+2 Pass	29 Oct 2018

Note:
1. Bring along this card whenever you visit Employment Office.
2. Quote your registration Number while corresponding with this office.
3. You may get your card renewed on any day during the month in which your renewal is due, online or by personally visiting or through messenger or by post.
4. Your registration will be cancelled in case of failure to get it renewed in time.
5. Inform this office as soon as you get employment.
6. For restoration of old seniority, produce your relieving slip immediately after getting relieved from job.
7. If any information furnished by the applicant turns out to be false subsequently, his/her registration is liable to be cancelled.
8. The candidates, opted for online registration are solely responsible for giving any incorrect information. This office will not be held responsible for any incorrect data.

(Signature of Applicant)

(Employment Officer)
District Employment Exchange, Gajapati

[Back to Menu](#)



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